

Dated: 25/11/2017

Institutional Policy for Providing Financial Support

• For Staff (Teaching/ Non-teaching)

- Holidays List Teaching Non-Teaching (Inclusive all leave/Holiday/Sunday)-Finalized.
- TS/NTS can avail twelve Days CL in a Year. Extra Leave Days will we DEDUCTABLE.
- Presence of Teaching Staffs as per College Calendar is must (Present in College Timing must be followed).
- Medical leave will be considered separate by Managing Committee.
- 10 days will be allowed with OD for each Teaching Staffs for attending Seminar / Workshop as approved by Managing Committee and recommended by Academic Committee.
- Registration fee (Actual) and Rs. 2500/- per seminar will be reimbursed on deposit of the registration Receipt and the certificate in the name of the institute.
- For attending international seminar remuneration will be Rs.5000/- each.
- Those who will present in college as per calendar and also participated in a seminar will get incentive as decided by Managing Committee on Principal recommendations.
- Employee has been covered with Insurance.
- Incentive has been provided to all teaching staffs.
- Seed money has been provided to faculty members for higher education.

For Students (B.Ed./D.El.Ed.)

- Internal exam/entrance exams/practical exams/ (Remuneration) (B.Ed. and D.El.Ed.)
- yearly-Rs-5000/- for Principal and Rs- 3000/- for teaching staffs will be reimburse.
- Outside duty of faculty as school Internship or other Rs-250/ Per day.
- During college academic holidays Rs-500/- Per will be paid teaching staffs on
- rotational duties and present days will also count as OD.

Note:

- All Reimbursement i.e. Seminar/Practical or Internal Exams/School Duty/OD will be paid one time (Clubbing all in the last Month of the Year).
- After 12 CL Days Deductions in Salary will be on Monthly Basis. Attendance will be count from January to December.



